

# SCHEDULE AND INSTRUCTIONS FOR 1<sup>ST</sup> INTERNAL ASSESSMENT, 2020-2021

## CLASSES – IX – XII

	01.10.20	03.10.20	05.10.20	06.10.20	07.10.20	08.10.20	09.10.20	10.10.20	12.1-0.20	13.10.20	14.10.20	15.10.20	16.10.20
	Thu	Sat	Mon	Tues	Wed	Thu	Fri	Sat	Mon	Tues	Wed	Thu	Fri
<b>IX</b>	Eng. Lang. (11.00-12.00 noon)	Eng. Lit. (11.00-12.00 noon)	History & Civ. (11.00-12.00 noon)	Computer (11.00-12.00 noon)	Economics (11.00-12.00 noon)	Geography (11.00-12.00 noon)	Math. (11.00 – 12.30 pm)	Hindi (11.00-12.00 noon)	Beng. (11.00-12.00 noon)	Chem. (11.00-12.00 noon)	Comm. (11.00-12.00 noon)	Bio. (11.00-12.00 noon)	Physics (11.00-12.00 noon)
<b>X</b>	Eng. Lang. (11.00-12.00 noon)	Eng. Lit. (11.00-12.00 noon)	Hindi (11.00-12.00 noon)	Beng. (11.00-12.00 noon)	History & Civ. (11.00-12.00 noon)	Computer (11.00-12.00 noon)	Economics (11.00-12.00 noon)	Geography (11.00-12.00 noon)	Math. (11.00 – 12.30 pm)	Bio. (11.00-12.00 noon)	Chem. (11.00-12.00 noon)	Physics (11.00-12.00 noon)	Comm. (11.00-12.00 noon)
<b>XI</b>	Eng. – I (11.00-12.00 noon)	Eng. – II (11.00-12.00 noon)	Physics (11.00-12.00 noon)	Comm. (11.00-12.00 noon)	Math. (11.00 – 12.30 pm)	B. Studies. (11.00-12.00 noon)	Computer (11.00-12.00 noon)	Bio. (11.00-12.00 noon)	Econ. (11.00-12.00 noon)	Hindi (11.00-12.00 noon)	Beng. (11.00-12.00 noon)	Chem. (11.00-12.00 noon)	Accounts (11.00 – 12.30 pm)
<b>XII</b>	Eng. – I (11.00-12.00 noon)	Eng. – II (11.00-12.00 noon)	Comm. (11.00-12.00 noon)	Math. (11.00 – 12.30 pm)	Physics (11.00-12.00 noon)	Bio. (11.00-12.00 noon)	B. Studies (11.00-12.00 noon)	Comp. (11.00-12.00 noon)	Hindi (11.00-12.00 noon)	Beng. (11.00-12.00 noon)	Econ. (11.00-12.00 noon)	Chem. (11.00-12.00 noon)	Accounts (11.00 – 12.30 pm)

- **ALL PAPERS EXCEPT MATHEMATICS AND ACCOUNTS ARE OF ONE HOUR DURATION. MATHEMATICS AND ACCOUNTS SHALL BE OF ONE AND A HALF HOURS.**



## **INSTRUCTIONS FOR 1<sup>ST</sup> INTERNAL ASSESSMENT FOR CLASSES – IX – XII**

**09.09.2020**

**This is for the information of all concerned that the 1st Internal Assessment, 2020-2021 for Classes IX, X, XI & XII shall commence on and from 1st October, 2020.**

**The Assessment shall be of 50 marks per subject paper and shall ordinarily consist of 25 multiple choice questions, all questions compulsory, with no negative marking. However, for some subjects in certain questions the weightage per multiple choice question can also be 4 marks depending on the working/calculation required to arrive at the correct choice. In such cases the number of questions in the paper shall suitably decrease.**

**The time allowed per subject paper shall be 60 minutes for all subjects, except for Mathematics and Accounts, for which the time allowed shall be 90 minutes.**



**The examination shall be conducted in a purely online mode through GOOGLE FORM links to be sent to the registered email ID of the student one day before the examination date. However, the link shall remain activate only during the duration of the examination.**

**\* Most of the questions shall be of the Multiple Choice Mode where the students are required to chose the single correct option. However, depending on the subject, some questions may ask the students to upload photograph of an answer which they may be asked to write on a white sheet of paper with their name written on top of it.**

**This may be for certain specific questions for which instructions will be given alongside the question. In such cases, students must read the question, may leave the google form question page, write the answer on a sheet of white paper, take a photograph of the answer and save it in their mobile phone. They may then re-open the Google Form question paper, and while answering that specific question, press ‘Upload File’, then chose the**



**photographed answer from their mobile phone, and press upload. The image of that answer sheet will be saved and transmitted to the evaluator for assessment, alongside the other multiple-choice answers. The photograph uploaded must be clearly readable. Any hazy, unclear answer photograph will not be evaluated. The entire process will be automated. The students must press ‘SUBMIT’ when all questions are answered. The system will not accept submission if any question is unanswered. Therefore, the student is free to leave the google form question paper as many times as is necessary during the process of the examination. A copy of their submitted responses shall be sent to their email immediately after submission. This is for their record.**

**All students must note that once the time for the examination is over, the system shall stop accepting responses and the students will see the message that the examination is over, if they attempt to submit after the duration of the examination. Therefore, all students must keep a close watch on the time and attempt to submit before the scheduled time.**

**All concerned are advised to follow the website for further information and details on the assessment.**

- Dr. Hema Datta**
- Principal & Headmistress**

